Name of outing:
 Dates of travel:
 Leaders:

Outings Director initials

Operational Plan

Please describe the Outing as you envision it. Include the following:
• Location of camp each night
• Day’s activities
• Driving route to and from the Outing
• Proposed route (for hike, or climb, etc), including trailheads and destinations.

Emergency Preparedness Plan

NEAREST EVACUATION POINT:  
NEAREST EMERGENCY FACILITIES:  
PHONE:  
ADDRESS AND DIRECTIONS:  
EMERGENCY CONTACT NUMBERS:  Local Ranger District  
Sheriff’s Office  
Search and Rescue

Notification

In the event of an emergency or other incident, the school should be notified as soon as possible and notification made in the following order. The Outings Leader should keep dialing until one of the following people is reached.

1. School
   reception 415-453-4550
   voice mail 415-453-3616
2. Director of Outings
   school ext 286
   Peter Poutiatine
   home 415-457-3919
   cell 415-246-6378
3. Dean of Students
   school ext 249
   Lynne Hansen
   home 415-453-4862
   cell 415-726-1286
4. Academic Dean
   school ext 227
   Scott Young
   Cell 415-755-3024
5. Head of School
   school ext 204
   Travis Brownley
   home 415-453-4034
   cell 415-250-2092